



Finance and Administration Cabinet

Executive Order 2008-011

Request Form

Requesting Department: 625 Department Of Highways**Record Date:** 2012-03-27**Requestor ID:** JJN0026**Requestor Name:** NANCY ALBRIGHT**Short Description:** Roadway Sweeping - FY13**Requestor Phone Number:** 502-564-4556**Type of Request:** OTHER SERVICES, NON-PROFESSIONAL **New or Expanded?** No**Procurement Method:** Order From Existing Contract**Cost:** 750,000.00**Estimate/Actual?** Estimate**Is this Item a Replacement?** No**If so, Asset Tag#:****What will happen to the replaced item?****What Document is Requested?** Blanket Waiver**If on Contract, Give Contract #:** See P&J**Vendor (if any):** See P&J**Purpose and Justification:**

For the period July 1, 2012 - June 30, 2013 the KYTC Division of Maintenance requests blanket approval for all purchases, contract renewals, and establishment of new Master Agreements referencing the roadway sweeping contracts with KYTC.

All current contracts are:

Sweeping Corp of America MA 605 0800002793

Contract Sweepers Co. MA 605 1200000700

Sweep All Inc. MA 605 1100000447

Sweeping Corp of America MA 605 1100000023

Due to the lack of available personnel and equipment, KYTC maintains the aforementioned contracts to assist KYTC in the proper maintenance of Kentucky's roadways to insure the integrity of our roadways. These services are essential in maintaining the physical structure of the roadways and roadsides, thus increasing the safety of Kentucky motorists.

The amount of use demanded of the contracts is dependant upon weather and roadway traffic conditions. FE01 funds are used for payment of these commodities.

The timely maintenance of Kentucky's roadways is essential for maintaining the integrity of the roadways and safety of its motorists. The Commonwealth's economic engine is driven by the conditions of the State's infrastructure. Therefore, it is imperative that all available resources (state forces and contract sources) are utilized in maintaining the safest road conditions possible.

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee’s information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: